

**EAST LAKEWOOD SANITATION DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, August 17, 2022, at the meeting room of the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226, and via Zoom. The meeting was open to the public.

Attendance:

Directors:

Paul Thiele, President

Carol Thiele, Secretary

Ernest Denys, Treasurer

Jeff Wright, Assistant Secretary/Treasurer

Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:

Wade Wheatlake, Merrick & Co, District Engineer

Debbie Crisp, ELSD MWR representative

Sarah Shepherd, Circuit Rider of Colorado, District Management

Peter Kline, Circuit Rider of Colorado, District Management

**Call to
Order/Agenda/
Declaration:**

Director Paul Thiele called the meeting to order at 7:05pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Administrative
Matters:**

Public comment

Members of the public may express their views to the Board on matters that affect the District that are not on the agenda. Comments will be limited to three (3) minutes per person.

There were no public comments.

Review and consider approval of minutes from the June 14, 2022 meeting.

Following review, upon a motion duly made by Director C. Thiele, seconded by Director P. Thiele and, upon vote, unanimously carried, the Board approved the Minutes from the June 14, 2022 special meeting, as presented.

**Metro Water
Recovery Update:**

Debbie Crisp provided an update on the Metro Water Recovery report, a copy of which is included in the Board packet. A brief update was presented regarding the upcoming rate increases.

Engineer's Report:

Wade Wheatlake provided an update. Mr. Wheatlake confirmed that C&L was on schedule for the completion of the complete work for CIPP lining work on Gray St. by the end of August 2022. The point repairs on Depew were completed and payment for that portion of the project is a part of this month's billings.

Mr. Wheatlake also update the board on the 10th & Sheridan project. The developer of this property is seeking inclusion into the District. The Imprest account has been established. The is a retail and residential mixed project.

Another project under discussion is a vacant lot on Gray Street that will be subdivided into the lots for residential properties. The new addresses will 840, 850 and 853.

Finally, there was discussion regarding the Gray & Harland project that started in April of 2020. Mr. Wheatlake indicated that the final documentation has never been received and there has been no known progress.

Financial Matters: Financial Report, Banking Transition

Peter Kline presented the financial report packet for the period ending July 31, 2022. Discussion followed regarding the financials statements, collections, and the acceptance of the online bill payment system. No concerns were presented. Statements were accepted by the board by acclamation.

Discussion followed regarding approval of the August Claims Report. Upon a motion by Director C. Thiele, with a second by Director Wright, the board voted 5-0 to approve the claims payable, as presented. Directors Wright and Denys will approve and confirm payment through Bill.com.

A motion by Director Jeff Wright was presented to ratify the July Claims payable. The motion was seconded by Director Denys and unanimously carried.

Manager Matters:

Sarah Shepherd presented the proposed meeting calendar for 2023. She responded to a question from Director Carol Thiele regarding the omission of a February meeting and the potential impact on the election process. Ms. Shepherd provided further details on the election process and that there would be not negative impact on the nomination or election of director while omitting a February Board meeting.

Additional Board Member Items: Director Paul Thiele mentioned the upcoming Special District Association (SDA) conference and indicated to fellow board members that if there were specific topics of interest, he and Director Carol Thiele would attend presentations on their behalf. Mr. Wheatlake also indicated that presentations would be live stream and taped for later viewing.

Adjournment: The Board approved by acclamation to adjourn the meeting at 7:45pm. The next Board meeting is a Special Meeting and is scheduled for Wednesday, September 21, 2022, at 7p.m. the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226 and via Zoom.

Secretary for meeting