

**EAST LAKEWOOD SANITATION DISTRICT  
MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, June 14, 2022, at the meeting room of the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226, and via Zoom. The meeting was open to the public.

**Attendance:**

Directors:

Paul Thiele, President

Carol Thiele, Secretary

Ernst Denys, Treasurer

Jeff Wright, Assistant Secretary/Treasurer

Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:

Wade Wheatlake, Merrick & Co, District Engineer

Debbie Crisp, ELSD MWR representative

Sarah Shepherd, Circuit Rider of Colorado, District Management

Peter Kline, Circuit Rider of Colorado, District Management

**Call to  
Order/Agenda/  
Declaration:**

Director Paul Thiele called the meeting to order at 7:00pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Administrative  
Matters:**

**Public comment**

Members of the public may express their views to the Board on matters that affect the District that are not on the agenda. Comments will be limited to three (3) minutes per person.

There were no public comments.

**Review and consider approval of minutes from the May 18, 2022 meeting.**

Following review, upon a motion duly made by Director P. Thiele, seconded by Director Wright and, upon vote, unanimously carried, the Board approved the Minutes from the May 18, 2022 special meeting, as presented.

**Metro Water  
Recovery Update:**

Debbie Crisp provided an update on the Metro Water Recovery report, a copy of which will be forwarded early next week. A brief update was presented regarding the update MWR website.

**Engineer's Report:** Wade Wheatlake provided an update. Mr. Wheatlake confirmed that C&L would complete work for Point repairs on Depew St. and the UV lining work on Gray St. by the end of August 2022. Director Paul Thiele executed the contract with C&L.

**Financial Matters:** **Financial Report, Banking Transition**  
Peter Kline presented the financial report packet for the period ending May 31, 2022. Discussion followed. No concerns were presented. Statements were accepted by the board by acclamation.

Discussion followed regarding approval of the Claims Report. Upon a motion by Director C. Thiele, with a second by Director Wright, the board voted 5-0 to approve the claims payable, as presented. Directors Wright and Denys will approve and confirm payment through Bill.com.

**Manager Matters:** Sarah Shepherd presented the details that legal counsel will need from the District in order to update the fees and policy language and provided some examples and recommendations for updating the policy. Discussion followed. Ms. Shepherd will assist legal counsel to formalize the draft terms and conditions into a resolution for the Board to vote on before the end of the year.

**Additional Board Member Items:** No additional items.

**Adjournment:** The Board approved by acclamation to adjourn the meeting at 8:00pm. The next Board meeting is a Special Meeting and is scheduled for Wednesday, August 17, 2022, at 7p.m. the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226 and via Zoom.

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Secretary for meeting