



EAST LAKEWOOD SANITATION DISTRICT **NOTICE OF SPECIAL MEETING AND AGENDA**

DATE: Wednesday, January 12, 2022
TIME: 7:15 p.m.
LOCATION: Lakewood Cultural Center
470 S. Allison Pkwy.
Lakewood, CO 80226

DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT'S BOARD MEETING WILL ALSO BE ACCESSIBLE BY CONFERENCE CALL. THERE WILL BE A LIMITED AMOUNT OF PEOPLE PRESENT AT THE PHYSICAL LOCATION POSTED ON THIS NOTICE AND ALL OTHER ATTENDEES WILL BE VIA TELECONFERENCE. THE PUBLIC IS ENCOURAGED TO ATTEND VIA TELECONFERENCING.

You can attend the meeting in the following ways:

1. Online Zoom meeting – via link below:

<https://us06web.zoom.us/j/82543748319?pwd=Q1h3MUIxSmJxWFFnQ0JiOXJkNEhxdz09>

- ACCESS:**
2. To attend via telephone, dial 1-720-707-2699 and enter the following additional information:

Meeting ID: 825 4374 8319

Passcode: 714261

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Paul Thiele	President	May, 2022
Vacant	Treasurer	May, 2022
Carole Thiele	Secretary	May, 2023
Zachary Brubaker	Asst. Secretary/Treasurer	May, 2022
Jeff Wright	Asst. Secretary/Treasurer	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- C. Review and consider approval of minutes from the December 8, 2021 special meeting (enclosed).
- D. Acknowledge the resignation of Allyson Shuldberg from the Board of Directors.
- E. Consider appointment to fill Board vacancy. Administer Oath of Office.
- F. Consider appointment of officers.

President:

Secretary:

Treasurer

Assistant Secretary:

Assistant Secretary:

- G. Other.

II. ENGINEER’S REPORT

- A. Review updated 2022 Rate Sheet from C&L (enclosed).
- B. Review and discuss 54 West Townhomes Sanitary Sewer Easement Variance Request (enclosed).
- C. Review and discuss 2022 Sewer Operations and Maintenance Recommendations Letter (enclosed).
- D. Other.

III. LEGAL MATTERS

- A. Review and consider approval of the Service Agreement with Circuit Rider (to be distributed).
- B. Other.

IV. MWR UPDATE

- A. Other (enclosed).

V. FINANCIAL MATTERS

- A. Consider approval of payment of checks (to be distributed).
- B. Review and consider acceptance of June 30, 2021 Cash Position Report (to be distributed).

VI. MANAGER MATTERS

- A. Update on outstanding insurance claim (enclosed).
- B. Discuss transition of providers for management, accounting and billing services.
- C. Other.

VII. DIRECTORS' COMMENTS

- A. Confirm quorum for next meeting.
- B. Other.

VIII. ADJOURNMENT

The next regular meeting is scheduled for February 9, 2022 at 6:00 p.m.

Enclosed Informational Items:

- Jefferson County – December 2021 Tax Distributions
- ColoTrust – December 2021 Summary Statement
- Charles Schwab – December 2021 Statement (to be distributed)
- FirstBank – December 2021 Statement